

Summary

AIS IR Manager is a secure document management and investor relations website. Hosted by AIS and administered by AIS and the manager, IR Manager was developed to provide control over the distribution of fund information while improving communication with investors and prospective investors.

The manager uploads investor letters, fund documents, and fund marketing material while AIS uploads investor statements. The manager permissions prospective investors, investors, and investor related parties to only the information appropriate for them to view. This ensures appropriate information is available to specific parties and only to those parties.

AIS IR Manager

Features:

- **Document Manager:** Single repository for investor statements, fund documents, and marketing brochures.
- **Double Validation for Investor Security:** Investor is assigned a login by the manager which is validated against AIS internal systems before accessing statements.
- **Prospect Access:** The fund manager assigns a prospect to a login, allowing them to download fund documents and marketing material. All activity is tracked.
- **3rd Party Hosting:** IR Manager is hosted by AIS.
- **User Activity Logs:** Tracking of all login and download activity by user.
- **Double Watermarked:** All documents are encoded with two watermarks, an optional one controlled by the manager that is obvious, and one mandatory watermark that is hidden.

Benefits:

- **Document Management:** Fund managers can direct all current and potential investors towards a single site in order to access relevant documents and material. This single repository ensures proper controls for document distribution.
- **Double Validated Security:** Access to investor specific information such as statements is tied directly to the AIS platform, HedgeTek. This provides confidence to both investors and managers that documents will not fall into the wrong hands.
- **3rd Party Hosting:** Investors have confidence that statements come directly from AIS, the official books and records of the fund. Hosting by AIS provides fully redundant disaster recovery.
- **User Activity Logs:** Enables managers to track user activity in the system. Managers can use the activity logs to demonstrate control over marketing activities to satisfy regulators.
- **Document Security:** Documents may upon demand be imprinted with a watermark to discourage unauthorized distribution of sensitive documents and newsletters. A second, hidden watermark which is always present ensures that any breach of confidence can be traced back to the original point of distribution.

AIS Fund Administration

AIS is dedicated to provide full middle and back office outsourced support, as well as fund administration, to hedge funds.

Founded in 2002, our mission is to provide total daily operational support backed by comprehensive online daily reporting. The AIS service model is based on the premise that a daily approach is the best way to calculate a monthly NAV. Close the books every day to generate a NAV, and the month end process is quick and timely. Operational risk is reduced, and investor confidence is increased.

Today hedge funds are attracted to AIS because of the daily model, our high level of service, and our commitment to our clients. AIS is consistently recognized through industry awards for our quality of service. AIS has offices in Hackensack, NJ, from where it provides support to US clients; and in London from where it provides support to European clients and also has offices in Grand Cayman.

The AIS Service

AIS offers daily operational and fund accounting support to hedge funds. Services include middle office, back office, and fund administration. AIS has a reputation for providing cost effective support to all financial products and strategies.

Your AIS Team

Each client is supported by a dedicated team at AIS. The team approach ensures a single point of contact for quality and continuity of service. Teams in London and Hackensack provide daily support and are an extension of the manager's staff. 25% of AIS professionals have a tertiary accreditation; CFA, CPA, MBA or doctorate.

Technology



Broker dealer strength general
ledger system



On-demand, 24-7 365 reporting



Partnership and share
allocation system

Reporting

The AIS proprietary manager reporting platform, AISdirect, generates financials, P&L attribution, collateral management reports, and NAV estimates, all on-demand 24/7. With a library of over 160 reports, managers can report on any fund data, across any two points in time, across any book or strategy, from inception of the fund.

Contact Us

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